

# MAX PLANCK-HUMBOLDT RESEARCH AWARD and MAX PLANCK-HUMBOLDT MEDALS

## Timeline of the Selection Process

Max Planck-Humboldt Research Award 2025

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PHASE 1	13 Feb 2024	<b>KICK-OFF MEETING:</b> First meeting of the Nomination Committee (online meeting)
PHASE 2	15 Feb – 16 Apr 2024	<b>ACTIVE SEARCH AND CALL FOR NOMINATIONS</b> for candidates for the Max Planck-Humboldt Research Award and Medal(s) Please submit the following information via OpenCampus: <ul style="list-style-type: none"><li>• <b>Letter of recommendation</b> (max. 1 page)</li><li>• <b>Curriculum vitae</b> of the candidate</li><li>• <b>List of publications</b></li><li>• <b>List of key publications</b> (max. 1 page) For 5 key publications, please explain why they reflect the innovative research potential</li></ul>
PHASE 3	21 May 2024	<b>SHORTLISTING MEETING</b> Second meeting of the Nomination Committee (online meeting): <b>SELECTION OF A SHORTLIST</b>  <b>ASAP AFTER THE SHORTLISTING MEETING</b> , the Chair of the Nomination Committee gets in touch (via Zoom) with the shortlisted candidates and asks them to confirm that they would like to actively participate in the further selection process by submitting a proposal.
PHASE 4	16 July 2024	<b>SUBMISSION OF PERSONAL INFORMATION</b> by the shortlisted candidates:  Shortlisted candidates are contacted by the Chair of the Nomination Committee and asked to submit the following information online: <ul style="list-style-type: none"><li>• <b>Personal information</b> including contact details</li><li>• <b>Curriculum vitae</b> including all positions and career breaks without gaps giving exact dates</li><li>• <b>List of publications</b></li><li>• <b>List of key publications</b> (max. 1 page) For 5 key publications, please explain why they reflect the innovative research potential</li></ul>
PHASE 5	19 August 2024	<b>SUBMISSION OF THE CONTACT INFORMATION OF THE SELECTED GERMAN HOST INSTITUTION(S)</b> by the shortlisted candidates.

PHASE 6	8 Oct 2024	<p><b>SUBMISSION OF THE COMPLETE RESEARCH AND COLLABORATION PROPOSAL</b> by the candidates and their German host institution(s):</p> <ul style="list-style-type: none"> <li><b>Research and Collaboration Proposal</b> detailing the proposed collaboration with one or more German host institution(s) (must not exceed fifteen pages, including references). Please refer to the <a href="#">List of questions for the Research and Collaboration Proposal</a> for further information.</li> </ul> <p><b>Budget Outline</b> for five years (up to 3,000 characters) and completed Budget Table. For further information, please refer to the <a href="#">Regulations on the Use of Funds</a> of the Max Planck-Humboldt Research Award.</p> <p>The German host institution(s) selected by the shortlisted candidates are contacted and asked to submit the following information:</p> <ul style="list-style-type: none"> <li><b>Host Statement:</b> If the candidate intends to collaborate with more than one host institution, each host needs to submit a separate letter of support. Please refer to the <a href="#">List of questions for the Host Statement</a> for further information.</li> </ul>
PHASE 7	Oct 2024 – Feb 2025	<p><b>INDEPENDENT EXPERT ASSESSMENTS</b></p> <p>3-4 written expert assessments per candidate gathered by AvH</p> <p>By submitting further information and documents as part of the selection process, candidates and hosts agree to the AvH sharing the complete proposal with three to four international, independent experts to assess the proposal.</p>
PHASE 8	11 & 12 March 2025	<p><b>SELECTION SYMPOSIUM</b> in Berlin at the Harnack House</p> <p>Shortlisted candidates are invited to a 1.5 day Selection Symposium together with the representative(s) of their German host institution(s) to present their research and collaboration proposals to the Nomination Committee.</p> <p><b>NOMINATION OF UP TO THREE CANDIDATES</b> to the Board of the Max Planck-Humboldt Research Award by the Nomination Committee.</p>
PHASE 9	June 2025	<p><b>SELECTION OF THE AWARD WINNER</b> by the Board.</p> <p>Provided that the Board confirms that the entire academic record of the one to two other nominees is award-worthy, they are awarded the <b>Max Planck-Humboldt Medal(s)</b>.</p>
PHASE 10	Sep 2025	<p><b>ANNOUNCEMENT OF THE AWARD AND MEDAL WINNER(S).</b></p>
PHASE 11	Dec 2025	<p><b>AWARD CEREMONY</b></p>